

2024-25 USTA NORTH CAROLINA COMMITTEES

DESCRIPTIONS & NAMES

The term of service for the committees below begins in January of 2024 and runs through December of 2025. It is the mission of USTA North Carolina to promote and develop tennis and to promote outreach and inclusion by reaching out to all North Carolinians. We also want to continue to promote Try Tennis and bring new folks into our sport. Each chair and committee member is appointed by the President of the USTA North Carolina and serves at the pleasure of that president.

ADMINISTRATIVE/ ADVISORY DIVISION

TOURNAMENT GRIEVANCE (DISCIPLINARY) COMMITTEE

- To handle grievances according to the Bylaws
- To review procedures for hearings so as to promote the needs of tennis and assure fairness to participants
- To hold hearings when necessary
- Meets when needed- does not generally meet at Tennis Weekend

CONSTITUTION, LEGAL AND RULES COMMITTEE

- Evaluate and maintain up to date USTA North Carolina's Articles of Incorporation, By-Laws and Rules, including the recommendation of amendments
- Keep USTA North Carolina up to date on legal trends affecting its operations
- Evaluate legal issues when and as they arise
- Recommend consultation with legal counsel as necessary to obtain legal advice

TENNIS PROFESSIONAL RELATIONS COMMITTEE

- Responsible for maximizing the coordination and communication with NC professionals to aid in their delivery of tennis
- Solicit ideas and institute programs designed to make tennis fun, to retain players of all skill levels and to grow the base for the long run benefit of tennis and tennis professionals
- Liaison Committee between the pro community and the USTA to promote good working relationships for both groups.
- Advise on any educational opportunities for tennis professionals that can be done in NC

AUDIT AND FINANCE COMMITTEE

- To screen independent certified public accounting firms and to recommend such a firm to the Management Committee for retention as the Corporation's independent auditors.

- To oversee the accounting and financial reporting process and audits of the financial statements of the Corporation and determine to its satisfaction that such independent auditors are properly discharging their duties, that their financial reporting to the Board is done in a competent and adequate manner, and that their relationship with and advice to the officers and accounting staff of the Corporation is cooperative and satisfactory.
- To discuss and review with such independent auditors the scope and results of each of their annual examinations, and particularly any recommendations of such auditors as a result.
- When requested by such independent auditors, the Executive Director, or when otherwise indicated, to meet with such independent auditors or the Corporation's staff as to any matter involving auditing procedure and reporting.
- At least annually, following receipt of the independent auditors' annual examination, to meet and report to the Board with reference to the discharge of the Audit & Finance Committee's duties and any recommendations it may have.
- To determine to its satisfaction that the internal accounting procedures of the Corporation are adequate and to develop financial policies, including internal controls and accountability policies to be recommended to the Board.
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- To review quarterly financials and monitor compliance with adopted financial policies.
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- To develop the budget annually to be presented to the Board for approval at the first board meeting of each fiscal year.
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INVESTMENT COMMITTEE

- Monitors USTA North Carolina reserves and advises the Management Committee

OFFICIALS COMMITTEE

- Aid the Tournament & Competition (T&C) staff with all aspects of officials
- Act as the on call person for TD's and players with questions the staff cannot answer
- Act as the liaison with USTA Southern and USTA
- Consider and make recommendations for programs that promote citizenship and good sportsmanship in competitive play
- Work with Junior Play Committees to promote sportsmanship among juniors.
- Aid in scheduling of workshops and educational opportunities
- Aid staff in keeping current list of officials

STATE TOURNAMENT BID COMMITTEE (League, TOC, Carolina Cup, 70's Invitational, JTT and Individual-Age Group, National Tennis Rating Program (NTRP) for example)

- To work with each staff and committee chair in creating the bids for all tournaments (leagues and individual) that USTA NC bids out.
- Be responsible for sending the bid packets out and receiving them (courts, hotels, amenities)
- Do site visits where necessary making sure that the courts and conditions are above reproach
- Work with the staff and committee chairs who are responsible for conducting the championships that they have what they need and assess success of site at the conclusion

COMMUNITY DEVELOPMENT DIVISION

Community Tennis Association (CTA) ADVISORY COMMITTEE

- Advise the USTA North Carolina on CTA Matters when called upon by the President
- Maintain and update the CTA President's handbook and info on the website
- Give guidance and input regarding CD Workshop
- Mentor New and Existing CTA Presidents
- Serve as Mediators where necessary
- Help identify nominees for Eve Kraft and CTA of the Year.

DIVERSITY, EQUITY AND INCLUSION COMMITTEE

- Works with all USTA North Carolina committees, Board of Directors (BOD) and CTA's on identifying, educating and recruiting diverse volunteers and participants.
- Identify specific underserved populations and to devise target programs and task forces of volunteers to better serve those populations
- Monitor USTA North Carolina's progress with total inclusion of the complete population
- Continue to monitor the Diversity Strategic Plan

ADAPTIVE TENNIS COMMITTEE

- Work to bring tennis to both the physically and intellectually challenged populations.
- Identify potential players and help expose them to tennis opportunities.
- Identify potential volunteers to work with participants that are intellectually and physically challenged.
- Assist with training of trainer opportunities for potential program leadership.
- Help integrate participants into able bodied leagues and activities.
- Collaborate with like-minded groups to provide tennis education and opportunities.

PARK AND RECREATION (P&R) ADVISORY COMMITTEE

- Guide staff (and possibly committees including the Management Committee) regarding best ways to educate and develop interest among the local P&R Departments in offering tennis programs and partnering with local CTAs.
- Act as an advisory group to CTAs who are experiencing obstacles and struggles dealing with their local P&R Department.
- Advise local P&R Departments related to facility development, renovation, etc. as needed.
- Advocate for retention of tennis facilities at risk of being replaced with other “non-tennis” sports or games.
- Work with facilities as they go through the Facility Assistance Program
- Support public tennis directors through education and collaboration.

ADVOCACY COMMITTEE

- To find a way to get our tennis players at the grassroots level to advocate to their governmental officials
- To engage our CTA leaders in an all out effort to begin a dialogue on a regular basis (not just when threatened by other entities) on the benefits to the community for tennis. Not bashing other sports, but bragging about what we do
- To work with public facilities on facility enhancements

STRATEGIC PARTNERSHIPS COMMITTEE

- Members of this committee will be assigned to connect with state representatives associated with USTA National partners and other non profit organizations identified to drive expansion with new communities.
- The members will be tasked with understanding the needs of the partners’ membership and fostering a connection with the appropriate USTA NC and NC CTAs to grow tennis.

JUNIOR PROGRAMS **DIVISION**

JUNIOR TOURNAMENT COMMITTEE

- Recommends to the BOD policy regarding junior competition (Jr. Comp)
- Recommends programs to encourage sportsmanship among juniors
- Recommends programs to encourage volunteerism and sportsmanship among parents of juniors

SELECTION SUB-COMMITTEE

- Selects Southern Ozaki Junior Cup teams
- Selects TEAM NC camps (11-18)

JUNIOR SANCTION AND SCHEDULE COMMITTEE

- Work with the staff responsible for building the schedule
- Work out problems as they arise for tournament directors in sanctioning and tournament procedures
- Help with the enforcement of sanctioning rules and agreements
- Seek new sites for USTA Southern and USTA events
- Encourage tournament sponsors to include sportsmanship awards for players
- Encourage tournament sponsors to develop programs to involve parents in constructive activities and promote good conduct by parents

TEAM NORTH CAROLINA COMMITTEE

- Develops and implements TEAM NC components (camps, coaching etc)

JUNIOR PATHWAY & JR TEAM TENNIS COMMITTEE

- To encourage broad based participation for the fun of the game with the junior entry products
- To create opportunities for new players and promote retention at all skill levels
- To construct, interpret & evaluate season and championship regulations
- To offer, evaluate and determine state championship sites & dates

HIGH SCHOOL COMMITTEE

- To promote and create tennis playing opportunities for high school players and prospective high school players
- Encourage “No Cut” Policies in efforts to keep kids in the game during and following high school. (Also to engage with Jr. Team Pathway Committee and Tennis On Campus, to provide resources to coaches around the state and future opportunities)
- Promote/create educational opportunities for HS coaches.
- Work with NC High School Athletic Association (NCHSAA) and NC High School Tennis Coaches Association (NCHSTCA) to continue the fine tradition of High School tennis in NC.
- Work with the North Carolina Tennis Foundation and other organizations to promote the benefits of tennis in fostering education and good citizenship among youth throughout the state

SCHOOLS COMMITTEE

- Advise staff on ways to promote and develop Middle School and Elementary School After School Tennis Leagues, target areas to develop and provide resources for developing these areas.
- Encourage programs to increase recruitment and retention of players of all skill levels
- Work with Physical Education (PE) Teachers to participate in Net Generation
- Create grant opportunities for school programs within defined budget
- Collaborate on special projects with staff

ADULT PROGRAMS DIVISION

ADULT TOURNAMENT COMMITTEE

- Recommends to the BOD policy regarding Adult comp
- Carries out BOD policy for adult comp
- Promote new programs and incentives
- Assessing growth or participation in events
- Recognize Tournament Directors (TD's)

CAROLINA CUP (CC) SUB-COMMITTEE

- To continue the CC
- To plan and implement the CC with staff

ADULT SANCTION AND SCHEDULE SUBCOMMITTEE

- Work with the staff responsible for building the schedule
- Work out problems as they arise for tournament directors in sanctioning and tournament procedures
- Help with the enforcement of sanctioning rules and agreements
- Seek new sites for USTA Southern and USTA events
- Encourage tournament sponsors to include sportsmanship awards for players

ADULT LEAGUE COMMITTEE

- To work with the State and Local League Coordinators and other governing league bodies to enhance the league program and encourage Adult and Senior players to become frequent tennis players
- To advise the USTA North Carolina Board of Directors with all matters regarding policy and direction
- Make policy and set direction subject to the Board of Directors
- Recommend and approve any changes to the USTA North Carolina State League Regulations and make recommendations to the Southern League Committee for regulation changes when deemed appropriate
- Make budget requests to the Audit and Finance Committee
- Work to provide consistency in all leagues

- **Be willing to volunteer for 2 or more State Championships either onsite or virtually**
- Ensure that inclusion of Multicultural/Diversity is an embedded concept in all facets of the league program
- To evaluate new league programs being offered within the USTA family as to NC involvement.
- To encourage adult league players to volunteer their time, energy and expertise to volunteer in other aspects of tennis, such as promoting youth tennis and promoting the expansion of tennis facilities and programs in their communities

YOUNG PROFESSIONALS COMMITTEE

- Advise staff on ideas for various recreational programs on and off college campuses
- To take steps to assure that players have opportunities to continue playing after college
- To create awareness for High School players about post-graduation opportunities
- Attract new and existing young professional tennis players into programming and engage them in volunteer opportunities

GROWTH LEAGUE COMMITTEE

- Support new leagues, programs to reach new people for tennis
- Monitor growth and work with each program on development
- Discuss and monitor the development of Try Tennis® and the other Try programs.
- Work with the new adult program formats for growth and inclusion

PROMOTION & RECOGNITION DIVISION

AWARDS COMMITTEE

- Choose annual award winners
- Work with staff in the solicitation process
- Make recommendations to the BOD for USTA North Carolina's award categories
- Assist in the planning and conducting of the Awards Luncheon

SERVICE RECOGNITION COMMITTEE

- Develop methods to recognize volunteers for service to USTA North Carolina
- Plan and implement the USTA North Carolina Recognition event
- Help staff maintain the volunteer service records

