

# School PE Class Registration

If you have any questions during this process feel free to reach out to your local USTA office or email the Schools Support Team at [NetGenerationSchools@usta.com](mailto:NetGenerationSchools@usta.com)

**Step 1:** Click “LOGIN”. You can use your USTA.com or Net Generation account information to login. **Continue to Step 10.**



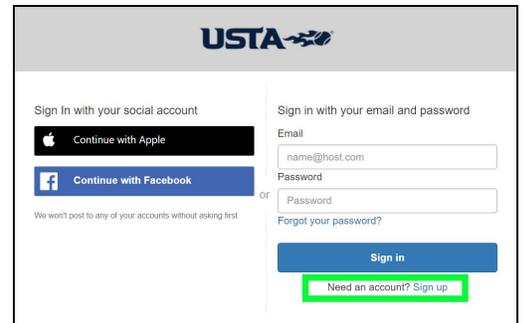
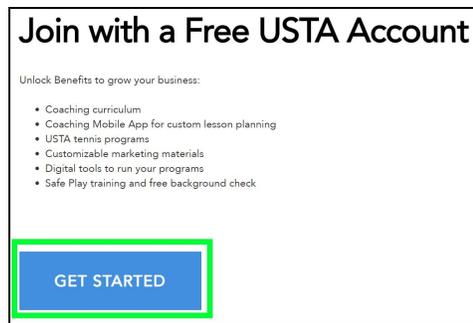
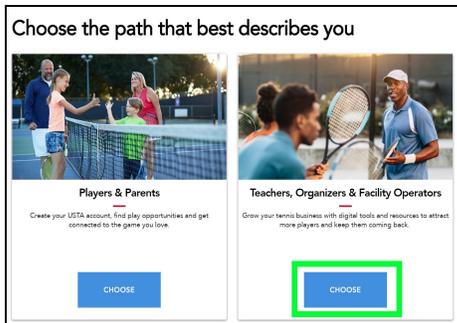
**Step 2:** If you do not have a USTA.com or Net Generation account, click “JOIN”.



**Step 3:** You will be asked to choose a path

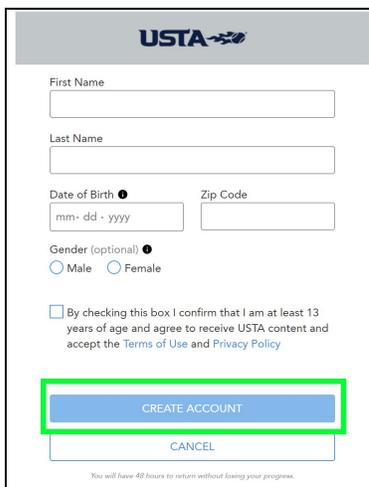
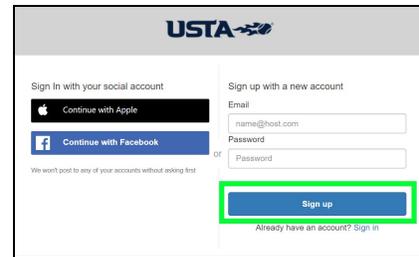
**Step 4:** “GET STARTED”

**Step 5:** Click “SIGN UP”



**Step 6:** Enter an email address and password for your account.

**Step 7:** Fill out account information and “CREATE ACCOUNT”



USTA

First Name

Last Name

Date of Birth  Zip Code

Gender (optional)  Male  Female

By checking this box I confirm that I am at least 13 years of age and agree to receive USTA content and accept the [Terms of Use](#) and [Privacy Policy](#)

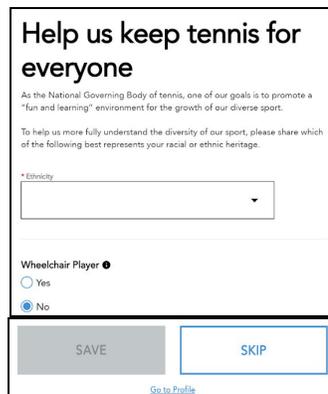
**CREATE ACCOUNT**

CANCEL

You will have 48 hours to return without losing your progress.

**Step 8:** You will now be asked a question.

Save or Skip



Help us keep tennis for everyone

As the National Governing Body of tennis, one of our goals is to promote a “fun and learning” environment for the growth of our diverse sport.

To help us more fully understand the diversity of our sport, please share which of the following best represents your racial or ethnic heritage.

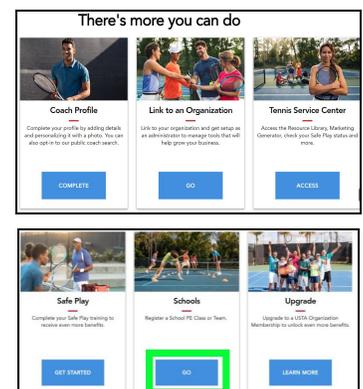
\* Ethnicity

Wheelchair Player  Yes  No

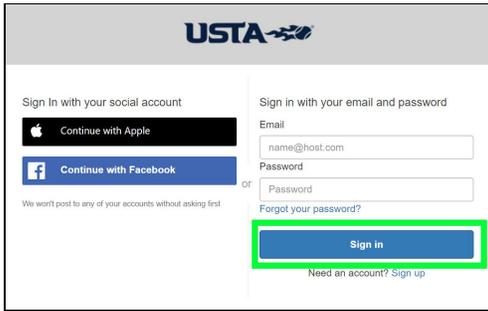
**SKIP**

[Go to Profile](#)

**Step 9:** You will now have options to choose from. Scroll down to schools, click “GO”. **Continue to Step 12.**



**Step 10:** Login using your Net Generation or USTA.com account information.



The image shows the USTA login page. On the left, there are social login options: 'Continue with Apple' and 'Continue with Facebook'. On the right, there is a form for email and password login. The 'Sign in' button at the bottom of the form is highlighted with a green border. Below the button, there is a link: 'Need an account? Sign up'.

**Step 11:** You will be directed to the USTA main page. On the top right where it shows a picture with a dropdown tab, click the drop down, select “SCHOOLS”.

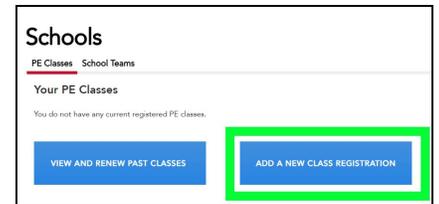


The image shows the USTA main page navigation menu. It is a vertical list of links: PROFILE, FAMILY, ORGANIZATIONS, MEMBERSHIP, WALLET, NOTIFICATIONS, SOCIAL, SCHOOLS, and LOG OUT. The 'SCHOOLS' link is highlighted with a green border.

**Step 12:** Click “REGISTER” under PE Teacher

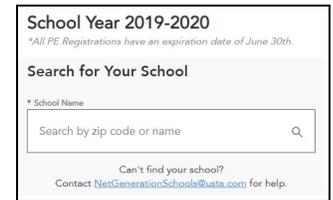
**Step 13:** Listed on this page will be any current school year class registrations. To add a registration, click “ADD A NEW CLASS REGISTRATION”.

**Note:** You can view and renew past classes if you have completed a school registration on Net Generation. Current school year class(es) expire June 30th.



The image shows the 'Schools' page. It has two tabs: 'PE Classes' and 'School Teams'. Under 'Your PE Classes', there is a message: 'You do not have any current registered PE classes.' Below this, there are two buttons: 'VIEW AND RENEW PAST CLASSES' and 'ADD A NEW CLASS REGISTRATION'. The 'ADD A NEW CLASS REGISTRATION' button is highlighted with a green border.

**Step 14:** Search for your school. \*If your school does not pop up, contact [NetGenerationSchools@usta.com](mailto:NetGenerationSchools@usta.com).



The image shows the 'Search for Your School' section. It has a heading 'School Year 2019-2020' and a sub-heading '\*All PE Registrations have an expiration date of June 30th.' Below this, there is a search box with the label 'Search by zip code or name' and a magnifying glass icon. Below the search box, there is a link: 'Can't find your school? Contact [NetGenerationSchools@usta.com](mailto:NetGenerationSchools@usta.com) for help.'

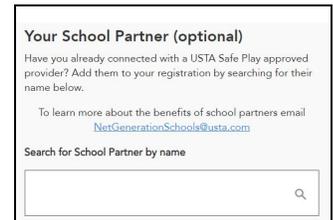
The shipping address will populate the school address. If you do NOT want items shipped to the school you can put your personal address in that field. **Please note PO BOXES WILL NOT BE ACCEPTED**



The image shows the 'Shipping Address' form. It has a heading 'Shipping Address' and a sub-heading 'You are eligible for free resources! Tell us your preferred shipping address. P.O. Boxes will not be accepted.' Below this, there are several input fields: 'Address', 'Address Line 2', 'City', 'Country', 'State/Province', and 'Zip/Postal Code'.

After shipping details, fill in class details. If you teach at multiple schools or teach a tennis unit during both seasons, you will fill out additional class registrations.

**Step 15:** Enter in your school partner’s name if you are connected to one (Optional). Contact your local office or email [NetGenerationSchools@usta.com](mailto:NetGenerationSchools@usta.com) to get connected.



The image shows the 'Your School Partner (optional)' section. It has a heading 'Your School Partner (optional)' and a sub-heading 'Have you already connected with a USTA Safe Play approved provider? Add them to your registration by searching for their name below.' Below this, there is a link: 'To learn more about the benefits of school partners email [NetGenerationSchools@usta.com](mailto:NetGenerationSchools@usta.com)'. Below the link, there is a search box with the label 'Search for School Partner by name' and a magnifying glass icon.

**Step 16:** Once all information has been filled in, click “SAVE”.

**You have now registered your class!**

You will now be directed to your PE class dashboard where all your class(es) will show up for the current school year. If you need to edit any class registrations, you can do so by clicking “EDIT”. If you ever need to remove a class that isn’t current, you can do so by clicking “REMOVE”.



The image shows the 'Schools' page with a table of class registrations. The table has columns for 'PE Classes' and 'Year'. The first row shows 'LAKE NONA HIGH' for the year '2019-2020'. Below this, there are details for the class: 'Your Role: High School Teacher', 'Your Class: 564 Student(s)', 'Spring', '2 Weeks', and 'USTA Section: Florida'. There are two buttons at the bottom right: 'Edit' and 'Remove X'. The 'Edit' button is highlighted with a green border.